

**PERFORMA FOR ATTENDING NATIONAL / INTERNATIONAL
CONFERENCE / SEMINAR**

Name of the Scholar :
Department :

Roll No.:
Programme: (MS/ PhD)

S. No	Prerequisites for attending the conference	Yes / No
1	Paper should have been accepted for presentation in the conference/seminar. (Enclose Acceptance Letter)	
2	Course work should have been successfully completed with a minimum CGPA of 7.5.	
3	Comprehensive examinations should have been completed successfully in the case of Ph.D Scholars. (Not applicable for MS Scholars)	
4	Recommendations of DC/MC after evaluating the scholars during his/her presentation in the presence of DC/MC along with faculty and research scholars of the Institute. (Enclose Recommendations of DC/MC)	

Recommendations:

Estimated Budget:

(Name & Signature of the Guide)

Recommendations:

(Name & Signature of the HoD)

Academic Section

Verified by:

(Signature)

Recommended / Not Recommended

(Advisor, Academic Research)

(Dean – Academic Affairs)

Approved / Not Approved

(Director)