

Phone: 0877-250-3531

ACADEMIC SECTION

Email: academics@iittp.ac.in

Ref: IITTP/Acad/2020-2021/Academic Charges/05

16.03.2021

Sub: Charges for various academic services – Reg

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Consequent upon the approval of the competent authority, the following charges for availing various academic services have been introduced. The services can be availed by paying the respective charges by way of online transfer to the Institute Account.

[Account No. 35525105623 IFS Code: SBIN0006677 Bank: SBI, Settipali]

S.No.	Particulars of the Academic Service	Charges
1.	Transcripts for passed out students (Over and above one complimentary copy) a) Graduates Residing in India b) Graduates Residing in Foreign Countries Transcripts for current students:	INR 200 USD 10 INR 200
2.	Duplicate Grade Card a) Within India b) Outside India	INR 200 USD 10
3.	Duplicate Identity Card	INR 300
4.	Migration Certificate	INR 500
5.	Issue of Provisional Degree Certificate (Over and above one complimentary copy)	INR 200
6.	Verification of Degree Certificates, Grades etc. (Requests from Institutions within or outside India)	By email INR500/USD25 By post INR600/USD50 Nil charges for Educational and Government Institutions
7.	Issue of Duplicate Degree Certificate	INR 5000/USD 200
8.	Postage charges (per envelope) a) Within India b) Outside India	INR300 USD 20 (International Speed Post) USD 50 (International Courier)



Suresh Jain
Prof. Suresh Jain
Dean, Academic Affairs